



VISITING PROFESSORS 2017/2020 CALL

Subject: Call for Visiting Professors for the PhD Schools/Programs of the University of Parma 2017/2020.

This Call has been issued under the 2016/2018 International Strategic Plan framework of the University of Parma and the Agreement signed between the Cariparma Foundation and the University of Parma on May 23rd 2016. The purpose of the Agreement is the internationalization of the PhD Schools/Programs Research through the recruitment of Visiting Professors.

This Call provides for the recruitment of Professors with proven scientific and academic experience working at foreign Universities. The Visiting Professors would be engaged for a period of three years at the Doctorate Schools at the University of Parma, to develop teaching activities in English language and provide co-supervision for the PhD students. This Call is launched in accordance with the “University Regulation on Visiting Professors and Visiting Researchers” approved by the Academic Senate’s decision No. 535/17913 from 26/04/2016 and the Rector’s Decree DRD No. 1243/2016 Prot. 63170 from 05/05/2016.

Please find all the open positions in the website at the following link “[Apply Now](#)”

Visiting Professors Commitments

The Visiting Professors (V.P.) will assume the following responsibilities for a period of 3 years:

- 1) Be formally enrolled at the selected PhD College of tutors at the University of Parma;
- 2) Spend at least three weeks per year at the University of Parma, in order to carry out teaching activities in collaboration with the other Professors of the selected PhD School;
- 3) Assume the role of Co-Supervisor of a University of Parma’s (UniPr) PhD student, in collaboration with a Professor of the University of Parma;
- 4) Organize a research period for a UniPr PhD Student at their home University, for a period of 6 to 24 months by 2020 (the Researcher will receive a fellowship, but no bench-fees are foreseen);
- 5) Collaborate in the preparation of Research project proposals, for international funding (such as Horizon2020) in close collaboration with the University of Parma’s active research groups, by 2020;
- 6) Foster the signature of an Agreement or Memorandum of Understanding between their home University and the University of Parma, which will allow for obtaining one of the following certifications:
 - a) Co-Tutorship;
 - b) Joint Doctorate;
 - c) Double Doctorate;
 - d) Doctor Europaeus Certification.



Exclusionary Conditions

- a) Candidates must NOT be retired (Italian Law, art. 25 L. 23/12/1994 n. 724);
- b) Candidates must NOT be ineligible under the art. 13 of the D.P.R. n. 382/80 (e.g. be EU citizens who are members of the European Parliament, or Italian citizens ineligible under one of the incompatibility clauses stated in the article);
- c) Candidates must NOT have a degree of kinship with a professor of the proposing Department, with the Rector, the General Director or a member of the University Board (Italian Law, art. 18 paragraph 1 items b) and c) Law No. 240/2010 s.m.i);
- d) Candidates must NOT already be members of Doctorate Schools at Italian Research Institutions and/or Italian Universities.

The Application

The Application Form must be filled out and submitted by **28/02/2017 at 12.00 a.m. CET**.

The application must be sent to the email address protocollo@unipr.it, together with the candidate's Curriculum Vitae (in pdf). We strongly encourage the candidates to submit their application in timely fashion in order to avoid any technical issues that may arise during the application process. Please note that the University of Parma shall hold no responsibility for the lack of communication due to technical issues, including incorrect contact information or inefficiency of the candidates' network services.

Criteria, Evaluation Procedures and Appointment

The application must refer to one of the University of Parma's proposed scientific areas (please see the relevant open positions' specifications at <http://www.teachinparma.com/apply-now-2-2/>).

A specific University Committee will evaluate the applications in accordance with the criteria stated below.

1. Significant teaching academic experience in the scientific field of the proposed course, or in a discipline related to the proposed course;
2. Publications and Research activity impact, related to the proposed scientific area;
3. Academic qualifications (e.g. PhD, specializations, qualifications gained abroad), academic position, with special consideration of Research Doctorate Schools and Courses;
4. Experience in International research projects;
5. Any additional relevant professional experience.

At the end of the evaluation, the University of Parma will publish the list with the selected candidates, on the Institutional website www.unipr.it. Each winner will be contacted individually by e-mail and phone. The not-selected (but eligible) candidates may be contacted and employed later, in the event of winners' resignations.

The selected candidates will have to confirm their availability and acceptance of the Visiting Professor assignment by sending an email to teachinparma@unipr.it. The University of Parma (the Human Resources Office) will prepare the Letter of Assignment, under the University regulations and administrative procedures. The Visiting Professors shall sign the document within 15 days from the dispatch from the University of Parma. Further legal and technical information will be offered at a later stage.

The TeachInParma Office is available for further information on the conditions of the Employment Agreement.



Information on Employment Agreements and Salary conditions

Each Visiting Professor will be hired directly by the University of Parma, with an annual salary ranging from 10.000 to 20.000 € (gross salary), with a 1 year renewable Employment Agreement, for a maximum period of 3 years.

The Italian Employment Agreement is regulated by the Art.5 of the Internal Regulations on teaching contracts on study courses, in accordance with the Art. 23, Law N°240/2010.

The payment of the salary will be organized in postponed quarterly tranches, counting from the activities kick-off (foreseen approximately in September 2017). In order to obtain the extension of the contract, the Visiting Professors shall prepare and present a technical report at the end of each year on the activities they have carried out, which will then be evaluated by the Board of Professors of the Doctorate School where the Visiting Professor works.

The V.P. must not hold teaching/research positions at any other Italian University or Public Administration during this period and must have the capacity and authorization from his home Institution to hold the position of V.P. in Parma.

In order to avoid paying taxes twice, in both Countries, the Visiting Professors are to consult their tax offices in their home Countries for the correct taxation practices - if a convention with Italy has been signed and how to proceed with submitting the request through the official certificate.

For further details, please check this link:

Link to the Countries Agreements with Italy <http://www.finanze.gov.it/opencms/it/fiscalita-comunitaria-e-internazionale/convenzioni-e-accordi/convenzioni-per-evitare-le-doppie-imposizioni/>

The certificate shall be dispatched in one of the following languages: Italian, English, Spanish and French.

Furthermore, the Visiting Professors shall be responsible to obtain all the necessary documentation and authorizations from their respective home Universities.

Contract Termination

In case of Visiting Professor's non-compliance with the contract obligations, the University of Parma can terminate the contract unilaterally. The University will not renew the extension for one further year, but it will respect all the economic obligations related to the salary of the Visiting Professor for the current year.

The Visiting Professor can terminate the contract with justified reasons (ex. incompatibility with the job assignment included) at the end of each year. To this purpose, he/she shall send a communication to the Administrative Office of the University of Parma, with a 30 days notice.



Confidentiality

The Visiting Professors shall keep all information confidential, and endeavor to not communicate and spread any data or technical, scientific and/or commercial knowledge, obtained through the collaboration framework with the University of Parma.

This obligation shall remain valid for a period of 60 months (5 years) from the signature of the Employment Agreement.

Concerning the outcomes, which may produce patents and/or copyrights, the Visiting Professors will involve their home Universities to sign specific agreements with the University of Parma on the intellectual property.

Other Contract Details

Insurance:

Under the Art.5 of the Italian Law D.Lgs. 23.2.2000 n° 38, the University of Parma will cover accident and liability insurance for accidents, which may occur to the Visiting Professors during their teaching activities.

Accommodation in Parma:

The Welcome Office of the University of Parma can assist the Visiting Professors in finding a home in Parma. You can contact us at welcome@unipr.it for further information.

Travel:

Concerning travel expenses, the Visiting Professors coming from EU Countries will receive a reimbursement of 500.00 Euros per year (flat fee), while the Visiting Professors coming from Non-EU Countries will receive a reimbursement of 1000.00 Euros per year (flat fee). The Visiting Professors will directly cover all the costs for expenses related to private home/hotel in Parma, private insurances, visa and necessary legal documents/certificates to live and work in Italy.

Information for Non-EU citizens

The TeachInParma Office (teachinparma@unipr.it) will provide the V.P. with all the necessary information concerning Visa, residence permit and legal documentations for citizens coming from Non-EU Countries.

Personal Data Processing Consent

In accordance with the D.Lgs. 196/03, the University of Parma's TeachInParma Office and Protocol Office will treat the candidates' personal data collected for the purpose of this Call only for this competition procedure. The personal data of the candidates may be sent to other relevant Offices at the University of Parma, such as the Human Resources Office, solely for the contract purposes.

Gender equality: the Call ensures equal opportunities and treatment for men and women